

Williams

'68 Center for
Career Exploration

2022 Alumni Sponsored Internship Program (ASIP) Student Application
Application Deadlines: Sunday, May 15 via Handshake @11:55pm Eastern Time
Applications are currently being reviewed on a rolling basis up until the May 15 deadline.

Section I: Contact Information

Full Name _____ Class Year _____ Student ID _____

Major _____ Concentration _____

Email _____ CellPhone _____

Internship Organization Name

Organization Website _____

Organization Address _____

City _____ State _____ Zip _____

Country _____

If other, please specify:

Industry/Field of Interest (drop down)

Internship Supervisor Name

Job Title

Email _____ Phone _____

Is this internship Remote? Onsite? Hybrid? Undecided? _____ Start Date _____

End Date _____

We give first priority to student who have not received an ASIP grant, but previous recipients are eligible to apply.

Are you a previous ASIP grant recipient? Yes or No? _____ If yes, what year? _____

Have you have applied for 2022 summer funding from Williams College Academic Departments/Programs or Administrative Offices and are waiting to hear if you will receive funding? Yes or No?

If yes, please list applications submitted. (CES, CLiA Sentinel Fellows, CLiA Community Outreach Fellows, Summer Travel Fellowships, Summer Language Programs Williams College Summer Science Research, Linen Grant, Mellon Mays Undergraduate Fellowship, Allison Davis Research Fellowship, etc.)

Section II: ASIP Internship Eligibility Requirements (students matching the below will receive first priority, please check all that apply and explain exceptions in the following section):

I am a currently enrolled first-year, sophomore or junior in good standing with Williams College (in classes remotely or on-campus the 2022 Spring Semester).

I will be enrolled in classes (remotely or on-campus) in the 2022 Fall Semester.

My summer internship is full-time 35-40 hours per week for at least 8 weeks.

I am not receiving funding for the summer of 2022 from any other Williams College Academic Departments/Programs or Administrative Offices, including Grants, Scholarships, weekly pay, or stipends.

I am not receiving payment from the organization resulting in more than \$3,000 this summer.

I am not being charged a fee for my internship experience.

If you **did not** check off one of the boxes above, please explain below.

Section III: For statistical purposes only.

Please select all '68 Center services you have utilized:
(use "Command" and click on the service to select multiple)

If Other, please specify:

How did you learn about this internship? (25 word minimum, 100 word maximum)

Section IV: Application Questions

1. In your own words, please describe the internship organization and its mission. Please include your responsibilities and/or any projects that you will be working this summer. (300 word minimum, 500 max)

2. What interested you in this organization? How does this internship build upon your previous experiences? Or, if this is the first time that you are exploring this industry, why did you choose it? (200 word minimum, 300 word maximum)

3. What professional and/or academic goals do you hope to achieve? How will this internship help you achieve these goals? (200 word minimum, 300 word maximum)

Students must submit the following documents together via Handshake before the ASIP Application Deadlines:

2022 ASIP Student Application (this form)

2022 ASIP Internship Supervisor Verification Form

Your Resume (We strongly recommend that you have your resume reviewed by a [Career Advisor](#) by setting up an appointment on [Handshake](#). If you have not created a resume, we recommend that you review the [Resume Guidelines and Templates](#).)

By signing this document, I acknowledge that I have read and carefully reviewed and understand it in its entirety. I affirm that I am 18 years of age or older. If you are under 18 years of age, a parent or guardian must sign this form.

Signature

Date

If you have questions, please contact **Dawn M. Dellea, Manager, Alumni & Parent Engagement Programs**, '68 Center for Career Exploration, Williams College via email at ddellea@williams.edu. or phone at (413) 597-3756.